

**** PhD—IDD&E Portfolio Checklist ****

Date: **October 16, 2020**

Student Name: **Lei Wang**

Advisor: **Tiffany A. Koszalka, Ph.D.**

1. Form ‘Application to Submit Portfolio’	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2. Brief statement of professional goals related to IDD&E research topics (~750 words)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3. Descriptions of 2–3 published jobs to apply after program	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
4. Formal SOE doctoral plan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
• copies of signed forms for waivers	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
• brief description of your RAP	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
• brief description of your planned dissertation (aligned with RAP)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
• potential committee members (who agreed)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
5. CV (<i>academic background, employment history, scholarly works, special skills, teaching activities, etc.</i>)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
6. Copies of official transcripts (<i>SU graduate courses and graduate courses elsewhere, including hours credited toward SU doctorate</i>)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
7. GRE scores (<i>or copy of waiver</i>)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
8. Work samples—projects and papers—that represent the quality of the student (5–6 examples)		
Each example must be accompanied by a short written project summary that includes the following information (check ✓ for “Yes”):		
<i>Components</i>	<i>Examples</i>	
• Title, context, list of authors	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
• Faculty evaluations and grades of course work (professor comments)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
• Personal reflections (what it tells others about your focus)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
• Evidence of development in IDD&E area of specialization	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
9. Residency summary (<i>provide evidence of socialization into the values and norms of professional life; include copies of publications, reports, presentations with personal reflections on each work</i>)		
• Research, writing, presenting	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
• Professional services	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
• Teaching	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
• Development, consultation, and project management	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
• General professional participation	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No